



# **Quick Contact Guide**

Navigating your way to support is straightforward. Follow these steps to get the help you need:

- Step 1: Identify Your Concern Determine whether your issue involves wages, workplace safety, discrimination, or workers' compensation.
- Step 2: Find the Right Office Match your concern with the appropriate Industrial Affairs office.
- Step 3: Collect Your Information Gather any relevant emails, documents, or records that support your case.
- Step 4: Get in Touch Contact the office via phone, email, or online form, clearly stating your concern.
- Step 5: Consult & Act Be prepared with questions for your consultation. Follow the advice given and keep a record of all communications.

# **Quick FAQs**

- Will my employer know about this? No, initial inquiries are confidential.
- Not sure where to start? DOL IA's customer service can direct you to the right office.

# We're Here for You

Your well-being is our priority. Whether you're seeking assistance or need to understand your rights, we're just a call or click away.

Please visit our website at labor.delaware.gov/office-locations/

- Wilmington
- Newark
- Dover
- Georgetown

Scan QR code for easy access to further information, office contact details, forms, and direct contact options:



(302) 761-8200

# Navigating Your Rights: A Guide for Delaware's Workforce

# Did you know?









# Your Rights and Safety at Work: How We Help

The Division of Industrial Affairs champions workplace justice and safety across Delaware. We are committed to ensuring that all labor laws are followed, providing a safer and fairer work environment for everyone. Here's how the Division of Industrial Affairs supports you:

- **Upholding Your Rights:** We enforce labor laws to protect your rights at work.
- Safety Inspections and Health Consultations: We conduct inspections and offer consultations to keep your workplace safe.
- **Combating Discrimination and Harassment:** We address any issues of discrimination and harassment to ensure a respectful work environment.
- Workers' Compensation Support: We assist with workers' compensation claims to help you when you're injured at work.
- **Resolving Wage Disputes:** We intervene in disputes over wages to ensure you are paid fairly.
- Guidance on Employment Practices: We provide guidance to help create safer and fairer employment practices.

DOL IA is your dedicated resource for a just and secure workplace.



# Contact the Right Office for Your Needs

Each of our offices offer specialized services tailored to meet your needs in the workplace. Here's when and how we can assist you:



SAFETY & HEALTH

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#### Workers' Compensation Office:

If you've suffered a work-related injury and need guidance on your claim, this office is your first point of contact.

#### **Anti-Discrimination Office:**

Are you facing discrimination or harassment DISCRIMINATION at work? Reach out to us for support and assistance in navigating these challenges.

#### Safety & Health Consultation Office:

Concerned about workplace safety? Our office provides free evaluations to ensure your working environment meets health and safety standards.

#### Wage & Hour Office:

WAGE & HOUR ENFORCEMENT If you have concerns about unpaid wages or issues with your work hours not meeting legal standards, we're here to help.



**Construction Industry Enforcement Office:** Working in construction and facing unsafe

conditions or unfair treatment? Our office advocates for your right to a fair and safe work environment.

#### Human Trafficking Coordination Office:

Suspect trafficking activities at your workplace or need assistance with intervention efforts? We're dedicated to preventing and addressing human trafficking.

# **Myths and Realities**

#### **Separating Fact from Fiction**

There are some misconceptions about what the DOL IA can and cannot do for Delaware employees. Let's make things clear:

Myth: DOL IA is only for employers.

**Reality:** DOL IA serves employees by protecting their rights and safety.

**Myth:** Reaching out to DOL IA leads to immediate legal action.

**Reality:** DOL IA first seeks to educate and mediate, aiming for fair resolutions.

**Myth:** Requesting help from DOL IA puts you at risk of being reported to US Immigration and Customs Enforcement.

**Reality:** Consultations are confidential and aimed at resolving issues without risking your employment or involving immigration enforcement.

**Myth:** Reporting a workplace issue will always lead to confrontation with your employer.

**Reality:** DOL IA promotes a cooperative approach to improve workplace conditions and relations.

Myth: DOL IA can provide legal advice to employees.

**Reality:** The OAD assists through the Anti-discrimination Administrative Process but is not authorized to offer legal advice.